

ANNUAL WATERWORKS INFORMATION

ANNUAL INFORMATION TO BE MADE AVAILABLE AT THE MUNICIPAL OFFICE

Year: 2023

Name of Municipality: **Village of Montmartre**

Date: August 8, 2024

WATERWORKS RATE POLICY

According to the policy, the following monthly rates shall apply, as adopted by Bylaw No.281-2018, on December 12, 2018, a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of the sewer. Upon review of the current monthly rates and the 2023 annual financial review it has been determined by council that a rate increase is required to meet annual expenditures.

Monthly Water Rates:

Effective March 1 of : **2019** : **2020**

a)	the following minimum monthly rates shall apply for the use of fourteen (14) cubic metres or less of water per month for all properties connected to the Village's water distribution system:		
i)	Private Dwellings, Business, Churches, Mobile Homes and All Others	\$ 33.50	\$ 36.00
ii)	Water service user outside Village limits	\$ 50.25	\$ 54.00
iii)	For the consumption of water over the fourteen (14) cubic meters per month provided with the minimum monthly rate an additional charge of ninety-two (92) cents per cubic metre or part thereof.		
b)	a monthly flat rate will be applied to the following:		
i)	Connection of untreated water	\$ 33.50	\$ 36.00
ii)	Health Care Centre	\$402.00	\$432.00
iii)	Low Rental Housing & School	\$469.00	\$504.00

Monthly Sewer Service Charges:

i)	Private Dwellings, Business, Churches, Mobile Homes and All Others	\$ 24.00	\$ 24.00
ii)	Sewer service user outside Village limits	\$ 36.00	\$ 36.00
iii)	Health Care Centre	\$288.00	\$288.00
iv)	Low Rental Housing & School	\$336.00	\$336.00

Council will review the waterworks policy annually to determine if the annual waterworks revenues cover the waterworks operating costs and \$25,000.00, or more, per year to be utilized for utility capital expenditures and/or to be transferred to Utility Reserves to address waterworks and wastewater infrastructure problems that arise and to replace aging waterworks and wastewater infrastructure as required.

Bylaws will be passed for water rate changes.

In March 2006, the Village received the Waterworks System Assessment (WSA) Final Report, it provided recommendations for improvements to the waterworks system. These waterworks upgrades were completed in 2012. The Village's drinking water meets the standards as established by the Provincial Government through *The Water Regulations, 2002*.

In 2012 the Village was notified that the sewage lagoon was undersized and therefore Lagoon Capacity Study was completed in July 2012 and revised January 2017. To meet the current and a 20 year projected population a lagoon expansion began in 2018 and was completed in 2021.

To continue to prepare for future water infrastructure replacement and improvements, the Village Council, on December 12, 2018, passed the current Water and Sewer Rates Bylaw that they feel is needed to continue putting funds into a reserve to provide for needed infrastructure. The base rates and per cubic metre water rates & sewer rates will generate enough revenue to cover the utility operating costs. Waterworks operating costs, or expenditures, include waterworks' staff salaries, benefits and training; power; telephone; fuel; heat; insurance; chemicals; repairs; maintenance; supplies; etc. Also, the rates include an infrastructure charge. The goal is to transfer \$25,000.00, or more, per year to Utility Reserves for utility capital expenditures.

WATERWORKS CAPITAL INVESTMENT STRATEGY

On August 8, 2024, Council passed a resolution to adopt a 5 year Capital Plan which is reflected in the Capital Investment Strategy.

The objective of the utility capital investment strategy is to address the immediate drinking water infrastructure problems and anticipate future infrastructure replacements in a timely fashion to ensure the municipal waterworks is in a condition to provide safe drinking water to residents and businesses in the community in the present and future. The principal document from which this strategy was formed was the March 2006 Waterworks System Assessment (WSA) being a requirement of Saskatchewan Environment's *The Water Regulations, 2002* for infrastructure planning.

The Village's Capital Investment Strategy in a continuation of the review of the utility revenues to expenses that resulted in the present utility rates being established. These rates were established on the premise that small percentage increases will be required to keep pace with inflation and they would be able to cover both the normal annual operations of the utility and the costs of the present and anticipated future infrastructure improvements and/or replacements of the utility even though short-term borrowing may be necessary as part of the financing major capital projects.

Capital plans have been established to address the waterworks and wastewater works infrastructure deficiencies as identified in the March 2006 Waterworks System Assessment and the 2012 Lagoon Capacity Study and revised in 2017. The current waterworks and wastewater works capital plans as outlined in the 2024 Five Year Capital Works Plan and planned sources of funding are as follows:

Project	Planned Year of Completion	2024 Cost Estimate	Future Cost*	Source of Funding
- Replace Residential & Commercial Meters	2024	\$ 220,000	\$ 220,000	\$ 220,000 – Internal Loan
- Service Distribution Pumps at Water Plant	2024	\$ 15,000	\$ 15,000	\$ 15,000 – Utility Operating
- Commercial Subdivision Lift Station	2028	\$ 200,000	\$ 225,000	\$ 225,000 – Long Term Borrow

ANNUAL WATERWORKS FINANCIAL OVERVIEW

The following information on the Village of Montmartre's waterworks, as required under *The Municipalities Regulations*.

2023 Waterworks Financial Overview:

Total waterworks revenues \$214,854

Total waterworks expenses (plus amortization of \$66,599) \$270,120

Total Debt Payments \$

Comparison of Waterworks revenues to expenditures plus debt payments, expressed as a ratio:

$$\frac{\$214,854}{\$270,120 + \$0} = 0.795$$

RESERVES

Reserves available for waterworks capital infrastructure – \$75,000

The following additional information is available at the Municipal Office on the waterworks:

- The August 8th, 2024, waterworks rate policy and capital investment strategy.
- Capital plans in place and related sources of funding for the projects.
- 2023 financial overview of the waterworks.
- Waterworks reserves.
- A copy of the 2006 waterworks assessment.